

CONCEPT DEVELOPMENT APPLICATION

Please read, complete each section as required, date and sign this application.

May 22, 2025

OWNER DETAILS - ALL INFORMATION BELOW IS MANDATORY

Owner's Name (Individual):	
Company Name (if applicable):	
Company Contact Name (if applicable):	
Mailing Address:	
City:	Postal Code:
Phone No.:	E-mail:

AGENT / INQUIRER DETAILS - ALL INFORMATION BELOW IS MANDATORY IF APPLICABLE

Agent's Company Name:	
Agent's Contact Name:	
Mailing Address:	
City:	Postal Code:
Phone No.:	E-mail:

Note: Correspondence will be sent to the owner and copied to the agent.

PROJECT LOCATION - ALL INFORMATION BELOW IS MANDATORY

Project Name (if applicable):	
Project Address:	
Nearest Major Intersection:	
Municipality:	
Lot:	Plan:
Block:	Plan:
Lot:	Concession:

Payment information to be directed to: ☐ Owner or ☐ Agent

Please select form of payment: ☐ online with a credit card or ☐ cheque

Note: If paying online, an invoice will be sent to the owner or agent with instructions on how to pay online once an application has been submitted. If paying by cheque, please mail the cheque c/o the assigned Planner and Toronto and Region Conservation Authority, referencing the project name and project location to 5 Shoreham Dr, Toronto, M3N 1S4. Please note that fees over \$11,355 cannot be paid online.

PROPOSAL

Works Proposed:

PLANS / DRAWINGS (ATTACHED) - ALL INFORMATION BELOW IS MANDATORY

☐ Legal Survey

☐ Site Plan

☐ Other

Please list other submission documents (if applicable):

Is this inquiry the subject of an offer to purchase?

☐ Yes

☐ No

TRCA is under no obligation to meet real estate deadlines, in the instance of an offer to purchase. Providing adequate timing is the responsibility of the agent/owner/purchaser to resolve file review, potential meetings, and discussion on complex issues.

By signing this application, consent is given to TRCA, its employees and other persons as required by TRCA, to access the property for the purpose of a site visit.

I/We, the Owner(s) _____ declare that to the best of my/our knowledge, all of the above information, plans and submissions are true, valid and current.

*Owner's Signature:

Date:

LANDOWNER AUTHORIZATION

If this application is to be submitted by a solicitor or agent on behalf of the owner(s), this Landowner Authorization must be completed and signed by the owner(s). If the owner is a corporation acting without agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.

NOTE TO THE OWNER(S):

IF THE APPLICATION IS TO BE PREPARED BY A SOLICITOR OR AGENT, AUTHORIZATION SHOULD NOT BE GIVEN UNTIL THE APPLICATION AND ITS ATTACHMENTS HAVE BEEN EXAMINED AND APPROVED BY YOU, THE OWNER(S).

*Signature from the Owner and Agent is mandatory.

I/WE (OWNER(S)' NAME) _____ HEREBY AUTHORIZE
(Print Name)

(AGENT'S NAME) _____
(Print Name)

TO PROVIDE AS MY AGENT ANY REQUIRED AUTHORIZATIONS OR CONSENTS, TO SUBMIT THE ENCLOSED APPLICATION TO THE TORONTO AND REGION CONSERVATION AUTHORITY, AND TO APPEAR ON MY BEHALF AT ANY MEETING(S) OF THE APPLICATION.

Agent/Inquirer's Signature:

Date:

***Owner's Signature:**

Date:

NOTICE OF COLLECTION

The information contained on this form and any accompanying plans and documents is collected under the authority of the Conservation Authorities Act and Regulations made thereunder for the purpose of processing permits and is deemed to be public information. Personal information that may be provided is collected and managed in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions about the collection of information should be directed to the Information and Privacy Officer, Toronto and Region Conservation Authority, Tel: 416-661-6600.

Any false or misleading statement made on this application will render null and void any permission granted.

I, the Owner, _____ of _____
(Print Name) (Corporation, if any)

Solemnly declare that to my best knowledge and belief, all of the above information, plans and submissions to be true, valid and current. I further accept the aforementioned inclusions, terms and conditions to be binding upon the registered owner(s) of the property and all assigned agents, contractors and/or constructors acting on behalf. My signature acknowledges the right to exercise binding authority.

***Signature or written authorization from the Owner is mandatory.**

***Owner's Signature:**

Date:

Agent's Signature:

Date: