

**Albion Hills Conservation Area or Indian Line Campground
Seasonal Camper License of Occupation for Seasonal Camping and Winter Storage
for the Dates indicated made on the date(s) of Approval (“Agreement”)**

Camping Effective from _____, 2026_ to, _____ 2026 (“Camping Term”)

Winter Storage Effective from _____, 2026 to, _____ 2027 (“Winter Term”)

(“Camping Term” and “Winter Term” collectively referred to as “Term”)

Whereas Toronto and Region Conservation Authority (TRCA), is a body corporate under the Conservation Authorities Act R.S.O.1980,c.C.27, as amended.

Whereas the Customer, has been approved for a seasonal camper license of occupation for seasonal camping and winter storage.

Whereas the Customer, has completed an application, as required, for seasonal camping and winter storage and has been approved.

THIS AGREEMENT IS FOR LICENSE OF OCCUPATION and STORAGE OF PERSONAL EQUIPMENT (the License) during the Term at the Campground indicated below (Albion Hills Conservation Area or Indian Line Campground), owned and operated by TRCA, made between TRCA and Customer.

1. Campground Location:

Albion Hills Conservation Area

Indian Line Campground

2. Customer Information:

Name(s): _____

Permanent Address: _____

City: _____ Province: _____ Postal Code: _____

Primary Telephone Number(s): _____

Primary E-mail Address(es): _____

3. Customer’s Camping Unit:

STAFF USE: Winter Storage Y/N_____

Campsite # or storage location (“Storage Site”): _____

Make of Camping Unit: _____

Proof of Insurance:

Model of Camping Unit: _____

Insurer: _____

Colour of Camping Unit: _____

Insurance Policy #: _____

Year of Camping Unit: _____

VIN#: _____

License Plate Number: _____

Equipment must be the same as what was approved in the Seasonal Application, if changing the Camping Unit, written approval is required prior to changing equipment via a new Seasonal Application Form.

4. Customer's Vehicle Information:

License Plate Number of Primary Vehicle: _____

Additional Vehicle License Plate Number(s): _____

(Note: One (1) vehicle is included in the Seasonal Camping Fee)

5. Shed or Cargo Trailer or Gazebo on Campsite (Must have been pre-approved):

Gazebo (Y/N): _____

Shed (Y/N): _____

Cargo Trailer (Y/N): _____

License Plate Number of Cargo Trailer:

6. Listed Occupants:

Additional Site Occupants & Relationship:

Name of the Occupant	Relationship to the Customer
1.	
2.	
3.	
4.	
5.	

7. Seasonal Camping Fee:

Deposit Paid \$ _____ Reference Number(s): _____

Amount Paid \$ _____

9. Additional Passes:

Additional Vehicle Permit: Amount Paid \$ _____ Reference Number(s): _____

Amount Paid \$ _____

Visitor Pass: Amount Paid \$ _____ Reference Number(s): _____

10. Winter Storage Information for Vehicle: *(Complete this section only if Winter Storage Applies)*

Approved for Winter Storage (Y/N) _____

Make of Vehicle: _____

Proof of Insurance:

Model of Vehicle: _____

Insurer: _____

Colour of Vehicle: _____

Insurance Policy #: _____

Year of Vehicle: _____

VIN#: _____

License Plate Number: _____

11. Winter Storage Fee(s):

Camping Unit Storage: Amount Paid \$ _____ Reference Number(s): _____

Vehicle(s) Storage: Amount Paid \$ _____ Reference Number(s): _____

Amount Paid \$ _____ Reference Number(s): _____

12. Reserving Seasonal Campsite for 2027 Camping Term:

A minimum non-refundable deposit of **\$442.48 + HST** is required to reserve a campsite for the next season.

All outstanding fees are due *by the end of business day on the Seasonal Camping opening date*. If required documents and payments are not submitted by this deadline, the deposit will be forfeited and the campsite released.

Deposit Amount Paid \$ _____ Reference Number(s): _____

TERMS AND CONDITIONS

THESE CONDITIONS AFFECT YOUR LEGAL RIGHTS INCLUDING THE RIGHTS TO COMPENSATION FOLLOWING AN ACCIDENT. PLEASE READ CAREFULLY!

Terms of Acceptance: I, the CUSTOMER, agree to the following release and indemnity and Terms and Conditions:

RELEASE AND INDEMNITY

1. **NO LIABILITY:** The CUSTOMER acknowledges that there are certain risks and hazards associated with the activities to which this Agreement refers and accepts all such risks. The CUSTOMER agrees that, including its members officers, directors, agents, employees, successors and assigns, shall not be responsible for any death, personal injury, loss or damage to property which may occur in any way related to the issuing of this Agreement, or camping or storage pursuant thereto, however such damage is caused, including negligence of TRCA, and the customer hereby releases any such claims against TRCA and everyone connected with it, including its members officers, directors, agents, employees, successors and assigns.
2. **INDEMNITY:** The CUSTOMER agrees to indemnify and hold harmless TRCA and everyone connected with it including its members officers, directors, agents, employees, successors and assigns, in the event any claims are made against TRCA in connection with any death, personal injury, loss or damage to property which arises out of the actions of the customer or any member of the customer's family, occupants, guests and invitees. The customer acknowledges that it is prudent to hold insurance to protect against these possible losses and if insurance is not obtained, the customer does so at its own risk.

Terms and Conditions

This material is provided for information only and is not intended to be a complete summary of the regulations or operating policies of TRCA. Customer agrees to abide by all TRCA operating policies and any directions or orders by TRCA. This Agreement is issued under the authority of the Conservation Authorities Act, R.S.O. 1990 Chapter C.27, as may be amended from time to time. All activities within a Conservation Area ("CA"), are subject to federal, provincial, and municipal laws and regulations and related TRCA operating policies including O.Reg.688/21: Rules of Conduct in Conservation Areas.

1. For the purposes of this Agreement:
 - a. The term "**Personal Equipment**" means any equipment described in Section 3, 4 and 5.
 - b. The term "**Storage Site**" means the location described in section 3 of the Application Form submitted by the Customer as part of this Agreement.
 - c. The term "**Campsite**" means the location described above.
 - d. The term "**Camping Unit**" means a recreational vehicle (RV), including Class A, B, or C Motorhome, a Truck Camper, a Fifth-Wheel trailer, or a Tent-trailer and must have either a CSA Z240, NFPA 1192, or ANSI A119.5 certification.
 - e. The term "**Shed**" is as identified below in the Terms and Conditions, subsection Decks, Shed or Cargo Trailers, and Gazebos.

Regulated Conservation Area Activities

2. No excessive noise is allowed at any time. Quiet hours are in effect from 11:00 p.m. to 7:00 a.m. During quiet hours all registered guests and the Customer must be on their assigned site and refrain from creating noise that can be heard off their site. The use of radios and musical instruments is strictly prohibited during quiet hours. Customers must respect the peaceful enjoyment of the campground for all customers, occupants, guests and TRCA.

3. The use of power tools and power equipment including chainsaws and generators are strictly prohibited.
4. Any alterations, additions or modifications to TRCA property including landscaping, and installation of temporary or permanent fixtures/structures are strictly prohibited without prior written approval from the site Supervisor.
5. Agreements and sites are non-transferrable. Subletting or renting camping unit and/or sites is strictly prohibited. If selling your camping unit, campsites are not included in the sale of the camping unit. This Agreement is terminated upon sale of the camping unit and all items of personal property including the camping unit are to be removed from TRCA property immediately.
 - a. If the camping unit is sold and the new owner wishes to apply for a Seasonal Campsite at a TRCA campground, a Seasonal Application must be submitted and approved by the site Supervisor prior to the sale of the camping unit. A condition of the Seasonal Application may be removal of the camping unit from TRCA property prior to approval.
6. Do not cut, remove, injure or destroy any tree, shrub, plant, flower, living or growing things in the CA. Do not plant or cultivate any land in the CA. Do not tie, nail or otherwise affix anything to any tree. Clotheslines are NOT permitted.
7. Movement of any wood materials within, into or from TRCA property is strictly prohibited. Burning wooden pallets (i.e. skids), chemically treated lumber, and lumber with nails is not permitted. Firewood is available for sale at the Administrative Building.
8. The Customer shall ensure that fires are started and maintained in fire pits or locations designated for that purpose and that fires are never left unattended. In the event of a fire ban, fires will not be permitted.
9. To help protect our natural resources campers are requested to limit their use of water and energy as much as possible. Lawn watering is not permitted.
10. The use of fireworks is strictly prohibited on TRCA property.
11. Lawn maintenance on seasonal campsites is the responsibility of the Customer.
12. The possession or use of drones for personal or recreational use is strictly prohibited.
13. Public wash basins and/or water outlets shall not be used for bathing, washing laundry or dishes.
14. Deposit garbage and recycling in the receptacles provided. Only household waste and recyclable material generated while camping should be placed in garbage receptacles. Disposal of toxic or hazardous material, construction material, furniture, and appliances is not permitted.
15. A maximum of three (3) pets are permitted on a campsite. Pets are to be kept under control at all times and secured on a leash not longer than six (6) feet. Pets must not be left un-attended, make excessive noise and/or disturb others. Promptly pick up and dispose of your pet's waste in garbage receptacles. Proof of pets' rabies inoculation may be requested. Pets other than dogs or cats are not permitted except under a permit issued by TRCA. Pets that have been given a dangerous designation by a government agency/agent are not permitted on TRCA property.
16. The use of alcohol is permitted on your registered campsite ONLY and not in vehicles or public areas including, but not limited to, roadways, walkways, public buildings or common areas. Alcohol bans may be in effect at certain times of the year.

17. TRCA is not responsible for any lost, stolen, or damaged items of the Customer or their guests. Do not leave valuables unattended and secure your campsite before leaving for any length of time.
18. All posted speed limits must be obeyed. Use of and storage of ATV's, off-road vehicles, golf carts, dirt bikes, watercraft and/or any other unlicensed, un-insured vehicles by the Customer and visitors is strictly prohibited.
19. The Customer may be relocated as deemed necessary at the sole discretion of TRCA Staff.
20. TRCA provides a safe and respectful environment for its visitors and staff to enjoy. There is zero tolerance for verbal or physical abuse, harassment, discrimination or any other disruptive behaviour that affects the use and enjoyment of others residing in the campground or staff. Inappropriate behavior will result in removal from our properties and/or may be reported to the police. TRCA in its sole discretion shall determine appropriateness of behaviour and is authorized to respond accordingly.

Reservations & Payments

Seasonal Camping Reservations

21. The Customer may not be located at their previous campsite or their preferred campsite as deemed necessary at the sole discretion of TRCA Staff.
22. Completion of the Application and approval thereof by the site Supervisor of a Seasonal Application, photo ID, proof of registration and proof of insurance for the camping unit are required to reserve/occupy a seasonal campsite and must be done prior to signing this Agreement.
23. Reservations will not be accepted if there are fees outstanding. If payment is not received, the site becomes available on a first come, first served basis to other campers.
24. TRCA is not obligated to accept any application for a License that it may receive and may refuse an application should it choose to do so at its sole discretion.

Seasonal Camping Payment

25. The Seasonal Campsite fee is *due by Seasonal Camping opening date for all returning customers or prior to occupying the campsite for new customers*. The fee must be paid in full, and the Agreement signed before possession of a seasonal campsite is taken. In order to reduce the handling of cash, TRCA requests that payment be made using Visa, MasterCard, or Debit cards by phone or in-person during business hours.
26. **Late Payment Penalty.** The balance of any amount which remains unpaid as of the Campgrounds opening day will be charged a compounded monthly 10% late fee for up to two months. If payment has not been made within this time, the contract will be revoked, and all belongings will be required to be removed. Access to the park will not be permitted while there is an outstanding balance on the account.
27. Fees specified include the amount levied by TRCA for campsite use as outlined, plus HST. The Customer agrees to remit any additional fee or tax required by the province, municipality or any other body having such jurisdiction.
28. Upon the end of the seasonal camping term unless the Customer has completed the current Winter Storage section of this Agreement and paid the associated fees, or upon earlier termination of this Agreement, the Customer shall, at its sole cost, remove all items of personal property, and repair any and all damage caused to the Seasonal Campsite or otherwise to TRCA property, as terminated by TRCA in their sole discretion.
29. TRCA reserves the right to remove, or cause to have removed at the Customer's expense, any item, including camping units and vehicles, left on TRCA property after an Agreement for use of TRCA property has expired or been revoked and to recover costs associated with said removal. For clarity and without

limiting the foregoing, the Customer may be responsible for towing and impound fees associated with the removal of any property at the end of the Term.

30. TRCA is not responsible for any damage that may be caused during equipment removal. TRCA is not responsible for any item, including camping units or vehicles brought onto TRCA property or left on TRCA property after an agreement for use of TRCA property has expired or been revoked.
31. Should fees remain outstanding, TRCA, in accordance with the Repair and Storage Liens Act, R.S.O. 1990 as amended, will enforce a lien against any Personal Equipment or belongings left on TRCA property.

Amenities

32. In TRCA's sole discretion, water taps and washroom facilities may be shut down prior to the end of the Camping Term depending on weather.

Refunds

33. If shortening an Agreement after check in, fees will be calculated at the next best rate available. Refunds may not apply depending on the departure date, in the sole discretion of TRCA. Cash refunds will be issued via cheque within 35 business days.
34. If the Agreement is terminated for any reason, all fees are forfeited.
35. The minimum value of the deposit is non-refundable. Any amount paid that exceeds the minimum value of the deposit is refundable prior to opening day of the Camping Term.

Campsite Equipment

36. Only one (1) Camping Unit is permitted on a Seasonal campsite. Sheltered equipment includes but is not limited to a shed, tent, gazebo or cargo trailer. Tents are not permitted as the primary shelter on a seasonal campsite. At no time may there be more than three (3) pieces of sheltered equipment on one individual campsite unless written approval has been provided by the site Supervisor.
37. Park Models or homemade sleeping structures are not permitted.
38. All Camping Units and vehicles shall be in good, roadworthy condition and possess valid license plates and insurance at all times, and Customer shall notify TRCA of any changes during the Term of this Agreement. Proof of insurance and ownership shall be maintained provided to TRCA upon request.
39. If the camping unit is replaced, the replacement must be approved via a new Seasonal Application prior to the new Camping Unit arriving onsite.
40. All trailers must be parked perpendicular to the roadway unless approved by the site Supervisor and not obstruct/block access to the site or the utilities.
41. A minimum of 2-foot-wide perimeter must remain clear adjacent to all electrical pedestals and water posts to allow for maintenance.
42. The Customer is responsible to ensure that trailer propane cylinders must be certified within ten (10) years of stamp date, standard trailer-mount type and disposed of in designated containers ONLY. Camp stove cylinders must be in safe operating condition and must be disposed of in designated containers ONLY.
43. The Customer is responsible to ensure that any sanitary systems and/or equipment are in good repair and that they practice the proper operation and use of that sanitary systems and/or equipment as outlined in their equipment's manual.
44. The disposal of sewage and greywater is only permitted at the designated dumping station. Outdoor showers, sinks and outdoor laundry machines are not permitted. The Customer is responsible for any

costs including fines associated with the improper disposal of sewage and greywater including an unintentional spill or leak.

45. Wading pools, hot tubs and recreational equipment (Trampolines and playground equipment) are not permitted on campsite.
46. No refrigerators, freezers or indoor rated appliances are permitted unless they are securely contained within a camping unit. No window mounted AC units permitted.
47. Your campsite must be kept in a clean and sanitary condition at all times. Outside storage is not permitted, all items must be stored within the permitted vehicles and camping equipment. The Customer may be asked to clean sites at the discretion of the site Supervisor.
48. When vacating, the campsite must be restored to a clean condition, free from any garbage or debris. The Customer is responsible for costs associated with any damage or cleanup of TRCA property.
49. Non-compliance with any of the above requirements is cause for Termination of this Agreement as the sole discretion of TRCA.

Decks, Sheds or Cargo Trailers, and Gazebos

50. All decks require approval from the site Supervisor via an application, and must be aesthetically pleasing, and well maintained. Decks must be constructed with new pressure treated wood and must meet Ontario Building Code requirements. Deck size is restricted to a maximum of 100 square feet and affixed at ground level. Applications are available upon request.
51. Storage sheds require approval from the site Supervisor via an application. Sheds shall not exceed 8 ft Wide x 10 ft Depth x 8 ft Height and must be commercially manufactured vinyl or steel prefabricated units. Shed must be situated in a pre-approved campsite location and maintained in good condition. One (1) per campsite.
52. Cargo trailers require approval from the site Supervisor via an application for the use of storage are permitted in lieu of a storage shed. Cargo trailers shall not exceed 8 ft Wide x 23 ft Depth x 8 ft Height. They must be kept in good repair with a valid license plate and insurance. One (1) per campsite.
53. Firewood storage box require approval from the site Supervisor via an application. The size of the box cannot exceed 32 cubic feet (4 ft x 4 ft x 2 ft). One (1) per campsite.
54. Manufactured gazebos require approval from the site Supervisor via an application. Maximum size of 10 ft Wide x 12 ft Depth x 10 ft Height. One (1) per campsite.
55. The Customer is responsible for the contents of their shed and/or cargo trailer, and it shall not be used for accommodation or to store any type of hazardous material, dangerous or illegal goods.
56. At the sole discretion of TRCA the Customer may be required to remove Deck, Gazebo, Storage Shed, or Cargo Trailer and restore the Site to its original condition.
57. TRCA is in no way responsible or liable for any damages costs or expenses related to the Decks, Gazebo, Storage Shed, Cargo Trailer or its removal.

Permits, Vehicles and Guests

58. The Customer for seasonal campsites must be at least 18 years of age. The Customer must be the primary campsite occupant. Occupants may be required to identify themselves to TRCA staff, people not listed as occupants may be required to vacate the Campsite and or TRCA property at TRCA's sole discretion.
59. All vehicles must present a valid TRCA permit (e.g., day use receipt, seasonal vehicle pass, or additional vehicle pass). Vehicle permit must be visible to staff.

60. One (1) vehicle is included in the seasonal campsite fee. Any additional vehicles will require a day pass or additional seasonal vehicle pass. A maximum of two (2) vehicles are permitted to park on a registered campsite. All additional vehicles must be parked in designated areas only. All motorized vehicles must be licensed and insured.
61. A maximum of six (6) persons are included in the Seasonal Campsite fee. Listed campsite occupants must be the persons who occupy the campsite.
62. The Customer is responsible for the conduct of their guests and must ensure their guests follow all campground and CA rules and regulations. The Customer must ensure that their guests register at the Administrative Building upon arrival and pay all applicable parking and admission fees. Day guests are permitted only when the Customer is present and must leave by 9:00 p.m., or as otherwise directed by TRCA staff.
63. Guests may be refused entry at the sole discretion of TRCA staff. Seasonal Campsites are eligible to purchase a Visitor Pass to cover general admissions for guests. If additional campers are staying overnight, additional fees for an additional camper and additional vehicle pass will apply.
64. Ensure that children and youth under the age of 18 are actively supervised by a responsible adult at all times.
65. The Customer is only permitted to use campsites for recreational and non-commercial purposes.
66. Campsites are designated for seasonal or temporary use only and as such, the campsite cannot be used as a permanent residence or mailing address.
67. The Customer acknowledges that the Residential Tenancies Act, 2006, S.O. 2006, c. 17 does not apply to campgrounds.
68. TRCA may revoke this Agreement and/or cause to remove without refund any or all persons whose conduct and/or actions violate any of these terms and conditions or are deemed detrimental to the operations of the park and may prosecute these persons to the full extent of the law. If the Agreement is revoked, all fees are forfeit.
69. Use of security cameras/CCTV/recording devices may only be installed or used upon approval of the site Supervisor. All Customers must respect the privacy of other customers and TRCA staff and no recordings shall be made of individuals without their knowledge or consent on any Campsite or TRCA property.
70. Campsites must be vacated by 12:01 p.m. EST at the end of the Camping Term.

Winter Storage

71. The Winter Storage Section of this Agreement is required to be completed and paid prior to departure for the season or at the end of the Camping Term, whichever comes first.
72. Winter Storage will not be accepted or provided if there are any fees outstanding.
73. Winter Storage is for Seasonal Campers in good standing. Storage may be permitted on the Storage Site. Payment for storage of equipment and Winter Storage section of this agreement must be completed prior to 12:01 p.m. EST on the last day of the Camping Term, or prior to departure, whichever occurs first.
74. If the Winter Storage section of this Agreement is not completed, and no payment made, any items left onsite will be removed at the owner's expense and disposed of. A site clean-up fee will be charged.
75. Upon acceptance by TRCA, this Agreement permits the Customer to store their Personal Equipment at the Storage Site for the Term. TRCA is in no way liable or responsible for any equipment stored and

places no further obligations, requirements of resulting liability upon TRCA. For clarity, The Customer agrees that TRCA has no obligation to undertake maintenance, monitoring, security or works of any kind at the Storage Site or any other portion of TRCA property. The Customer agrees that, without restricting any rights it may have to do so, TRCA has no responsibility to move or relocate the Personal Equipment and that the Personal Equipment must be moved to the Storage Site prior to the start of the Winter Term at the Customer's sole expense and effort.

76. The following pre-approved Personal Equipment is permitted on a Storage Site:
 - a. one (1) recreational-class trailer or RV;
 - b. one (1) shed or one (1) cargo trailer;
 - c. and one (1) deck,
 - d. No other equipment is permitted to be stored at the Storage Site without the prior express permission of TRCA. For further clarity, under no circumstances may the Customer store any hazardous materials, contaminants, weapons, explosives, or any other dangerous or illegal goods at the Storage site.
77. The Customer is responsible for winterizing their Personal Equipment and securing their Personal Equipment and for implementing reasonable steps to deter or prevent vandalism, wildlife and/or all other hazards affiliated with outdoor storage.
78. The Customer agrees that TRCA is not responsible for maintaining or keeping roads or storage areas clear of snow or ice during the Term. Access to the Personal Equipment will require prior permission by TRCA, which may be unreasonably withheld, and may be subject to a fee to account for accommodations that might need to be made, or expenses incurred by TRCA in granting the Customer access to their Personal Equipment during the Term.
79. The Customer hereby acknowledges and accepts that TRCA's operations are effectively closed during the Winter Term, that no services of any kind (electrical, water, washrooms, etc.) are being provided by TRCA and furthermore that no overnight occupancy or extended use is permitted during the Term.
80. The Storage Site and any and all Personal Equipment located on the Storage Site will be deemed abandoned when:
 - a. by 3:00 pm on the day the Seasonal Camping Term ends has not completed the Winter Storage section of this Agreement, received approval by TRCA and complied fully with the fees and storage arrangements for the Winter; or
 - b. by 3:00 pm on the last day of the Seasonal Camping Term, the Customer has not vacated the Storage Site *and* has not completed an application for a subsequent seasonal camping Agreement, received approval of such application by TRCA and paid the associated fee; or
 - c. at any time, this agreement is terminated and the permission granted hereby revoked for any reason.

CUSTOMER

By signing below, I have read and agree to the terms and conditions of this Agreement. I agree to abide by such terms and conditions and by any Conservation Area rules, regulations and campsite / storage site standards. I understand that I assume all responsibility for the Storage Site and the contents thereof.

Customer Signature: _____ Printed Customer Name: _____

Date of Submission: _____

APPROVAL BY TORONTO AND REGION CONSERVATION AUTHORITY regarding the ***Seasonal Camping during the Camping Term***

This Agreement is hereby approved by TRCA.

TRCA Staff Signature: _____ Printed TRCA Staff Name: _____

TRCA Staff Position: _____ Date of Approval: _____

APPROVAL BY TORONTO AND REGION CONSERVATION AUTHORITY regarding ***Storage of Personal Equipment during the Winter Term***

This Agreement is hereby approved by TRCA.

TRCA Staff Signature: _____ Printed TRCA Staff Name: _____

TRCA Staff Position: _____ Date of Approval: _____

Personal information is collected under the authority of the *Conservation Authorities Act* to manage and coordinate customer bookings at TRCA campgrounds. Personal information is handled and protected from disclosure pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*. Any questions regarding this collection activity should be directed to the Information and Privacy Officer, 5 Shoreham Drive, Downsview, ON M3N 1S4, FOI@trca.ca

Albion Hills Campground – 16500 Peel Regional Rd 50 – 905.880.0227
Indian Line Campground – 7625 Finch Avenue West – 905.678.1233